



Agenda

Meeting of the Concurrent Education Students' Association Council

Sunday, March 10th, 2019
6:30 PM, Macdonald Room 2

1. **Motion #1** - Adoption of the Agenda of the meeting of March 10th, 2019
Moved by: Erin Woito
Seconded by: Tiffany Wong
2. **Motion #2** - Approval of the Minutes of the meeting of February 10th, 2019
Moved by: Erin Woito
Seconded by: Tiffany Wong
3. **Speaker's Business**
4. **President's Report**
5. **Vice Presidents' Reports**
 - a. Vice President (Internal)
 - b. Vice President (External)
6. **Executive Administrator's Report**
7. **Treasurer's Report**
8. **Events Director's Report**
9. **Marketing and Design Director's Report**
10. **Academic Affairs Commissioner's Report**
11. **Equity Affairs Commissioner's Report**
12. **Sustainability Commissioner's Report**
13. **Senator's Report**
14. **AMS Representative's Report**
15. **Year Representatives' Reports**
 - a. First Year Representatives
 - b. Second Year Representatives
 - c. Third Year Representatives
 - d. Fourth Year Representatives
16. **BISC Representatives' Reports**
17. **QCE Chair's Report**
18. **Head Teach's Report**
19. **Statements by Members**
20. **Question Period**
21. **Old Business**
 - a. **Motion #3** – Con-Ed Needs More Paparazzi (A)
Moved by: Makenzi Mellon
Seconded by: Hanna Lee



That CESA Council amends Article 5 of the Constitution as outlined in Appendix: Video Coordinator (A).

22. New Business

a. Motion #4 - Under Your Own Umbrella-Ella-Ella (A)

Moved by: Tiffany Wong

Seconded by: Connie Trinh

That CESA Council amend the Constitution as outlined in Appendix: Under Your Own Umbrella-Ella-Ella (A).

b. Motion #5 – Under Your Own Umbrella-Ella-Ella (B)

Moved by: Tiffany Wong

Seconded by: Connie Trinh

That CESA Council amend the Job Description Policy as outlined in Appendix: Under Your Own Umbrella-Ella-Ella (B).

23. Discussion Period

24. Speaker's Last Word

25. Adjournment



President's Report

Tiffany Wong

Dear CESA Council,

I hope everyone is doing well and taking good care of themselves amidst this busy season! Here are some updates from me:

Con-Ed Spelling Bee:

The Con-Ed Spelling Bee was a lot of fun and we're so thankful that we got to welcome and include students within and outside of Con-Ed at the event! ☺

Dialogues with the Dean:

"Dialogues with the Dean" is a chance for Con-Ed students to discuss their experiences here at the Faculty of Education! Rebecca Luce-Kapler, the Dean of Education, will be meeting with students on Tuesday April 2nd, from 11:00-12:00pm in the Vernon Ready Room (A115 Duncan McArthur Hall). Please **encourage your peers to sign-up** to meet with Rebecca and share their experiences in Con-Ed: <https://goo.gl/forms/ScRqEZpWactFmeiE2>

Event for Fourth Years:

We have an event coming up for the '19s! Pam Briand and Elspeth Morgan, Career and Employment Advisors with Education Career Services (ECS) are hosting a lively and informative workshop that will give students information on how their job search will unfold while they are at the Faculty of Education. Topics covered include:

- * **How the job market affects your individual job search**
- * **What ECS will do for you, so you can streamline your job search efforts**
- * **What OCT/QECO/OSSTF/OECTA/ETFO means to you**
- * **The Alternative Practicum**
- * **Options and TORF**
- * **What is rumor - what is worth listening to**

Please encourage your fourth year friends to sign up for this engaging workshop here: <https://goo.gl/forms/DZ8xmnnbty98minx1>
An event page will be out soon!

Student Choice Initiative:

As you may have heard, it is clear that there will be changes to the funding of student societies, which also impacts the entire Faculty of Education. All the presidents/executives of Education will be meeting with the Deans to determine a clear protocol moving forward with how we should itemize our funding so that we have a clear message across the different groups. (I am attending this meeting on March 13th from 11am-12pm.) I have been working with some of our

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representatives and this how we will be presenting our fee structure to fit within those six categories of *athletics and recreation, career services, student buildings, health and counselling, academic support, transcripts and convocation, financial aid or walk home programs and transit agreements;*

\$25.00 per student per year:

20% athletics and recreation (funding for Con-Ed Intramurals, BEWICS) = \$5

20% student buildings (funding for Con-Ed Office space) = \$5

20% health and counselling (funding for Equity Affairs and Social Affairs health and wellness related events) = \$5

20% academic support (funding for exam study sessions for first year Con-Ed students) = \$5

20% financial aid (funding for bursaries for CESA events) = \$5

= \$25 fee in total

This is simply a proposed breakdown! I will be having many consultations during March; please let me know if you have any questions or concerns!

"I hope you know it's okay if your strength looks a little different in this season." Please know that you are deserving of care and compassion regardless of the season you are in!

Con-Ed Love,

Tiffany



Vice President (Internal)'s Report

Connie Trinh

Hey everyone!

I hope everyone had a wonderful reading week and first few weeks back. I know the last two weeks for me were a disaster but it's okay, we're thriving now!! I can't believe that this is the last regular CESA meeting of the year which means our next meeting is the AGM (*friendly reminder that you all have to be there ☺*)

ASUS

The agenda for the last ASUS Assembly that happened on Thursday was 110 pages. Here are some highlights:

- ASURF Applications are opening until March 20th at 4pm!
- ASUS Grants are available, they close on March 10th at midnight
 - o Con-Ed students are eligible for the Sibling Society Grant!!
- Passed a motion to implement two new chairs to the Marketing Team: Marketing Outreach Chair and Graphic Design Director
- Passed a motion to create the position of a Professional Development Director to further the mandate of including professional development opportunities
- Did a massive policy clean-up for the Community Outreach Commission, Equity Commission, Services Commission, Intern Council and Governance to keep policy consistent with what is actually being practiced.

Faculty Board

Nothing to report.

Year Reps

Lots of fun things happening with Year Reps! I'll let them share in their own reports ☺

Awards

Myself, along with Exec, have been deciding who will be the recipients of awards at Formal. I'm getting really excited!!!

Transition

I have a meeting with Makenzion on Monday to begin her transition and to talk about camp!!

That's all from me, let me know if you have any questions. Happy week 9!!

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pce n luv,
Connie



Vice President (External)'s Report

Sarah Reddick

Sarah Reddick

Relay for Life was Friday/Saturday ~ Sam & Saoirse did a great job!

Education Speaker Series was today ~ Elise and Nicole were fantastic!!

Formal Tickets on Sale Tuesday in the office!!

- \$50 for dinner + dance
- \$20 for dance
- If you have any questions or want to be on the planning committee contact Abby & Amanda

Faculty Board/TELC/TEAC

- No updates from the Faculty of Education



Executive Administrator's Report Erin Woito

Hi Friends!!! (It's been so long)

Check out our calendar in the CESA Office for our awesome events and the CESA Facebook page (thanks Hanna!!!!)

Also, just a reminder that we have specific timelines for events and room bookings. Room bookings requests need to be in **three weeks in advance**. Please be cognizant of that.

It's a super busy time of year with school and CESA events (March Madness?!?) so if you need anything please let me know!

Erin



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Treasurer's Report

Amanda Lyons



Events Director's Report

Katie Lem

Hey everyone! Hope everyone's Reading Week was amazing and we are ready to jump back into the Events World!

Social Affairs

Formal – MARCH 23

Abby and Amanda are looking in to doing some sticker sales to raise money for Formal! If you have any fun ideas for stickers, let them know and stay tuned for more information on sales! Formal theme will be out soon and a committee sign up is on the way! 😊

Community Affairs

Relay for Life – MARCH 8-9

Pie in the Face – MARCH 1

Our Relay for Life team is FULL! Thanks to everyone who signed up, can't wait to see you all there! The Pie in the Face event page will be up soon, so if you didn't get a chance to register this is a great way to contribute! You can sign up in teams of two on the event page or by messaged Saoirse or Sam.

Workshops

Education Speaker Series – MARCH 10

All of the speakers for ESS are officially confirmed!

1. TVO will be coming to talk about technology in the classroom
2. Pam and Elspeth will be talking about interviewing
3. Kyle Minniti is going to be talking about teaching core French

Rooms are being booked! Food is being ordered! Nicole and Elise are absolutely killing it!



Marketing and Design Director's Report

Hanna Lee

Hello!! I hope everyone had an amazing week 8! 😊

~MARKETING REQUESTS~

- if you've sent in a marketing request before you've booked a room, please let me know right away when it has been confirmed! that way I can update the information on the event page
- please do not put "ASAP" when requesting marketing deadlines! a specific date would be preferred – this date should give me at least **1 WEEK** to complete all marketing requests

Lots of love,
Hanna 😊



Academic Affairs Commissioner's Report

Natalie Bienias

Hi everyone!

Updates

- * PSC Meeting
 - Peter Chin: "I don't really have anything to report, except for that I'm tired."
 - Peter Chin: "I might be able to make that meeting... but I might be golfing instead."

Study Sessions

- * STUDY SESSIONS!!!
- * PSYC 100, ENGL 100, FREN 150, CHEM 112, and MATH 120/121
- * Please help
- * Please

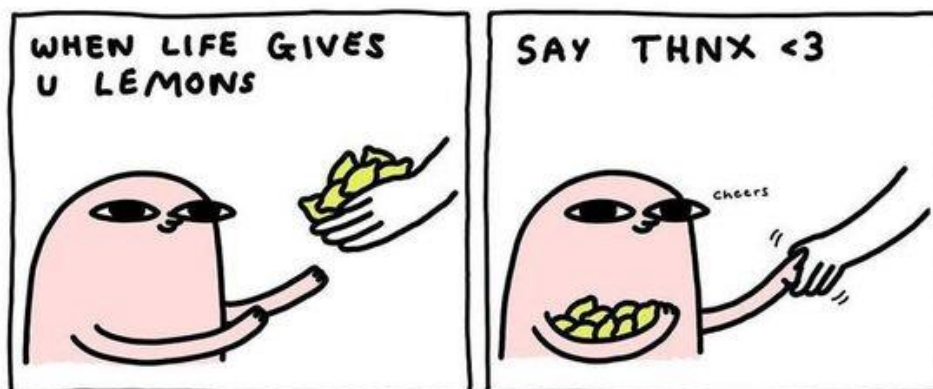
What is the proper response to "cheers"?

- * You're welcome?
- * No problem?
- * Cheers?
- * You too?
- * Amen to that sister friend
- * Stay golden, Pony Boy

XOXO,

Natalie Bienias

Academic Affairs Commissioner





Equity Affairs Commissioner's Report
Aliyaa Mohammed



Sustainability Commissioner's Report
Zoë Miller

Sustainability Commissioner Report – March 10th, 2019

1. Sustainability Movie Night – I'm holding a Sustainability themed movie night on March 15th (Friday) at 6pm in Dunning 11. The movie will be chosen through an online poll but will be sustainability/earth-friendly themed. The event will have free refreshments and popcorn but you must bring your own container. All the details can be found on Facebook so please share!





Senator's Report
Afsheen Chowdhury

Board-Senate Retreat on March 3rd went well!

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AMS Representative Report

Allison Kielbasa & Maddie da Silva



First Year Representatives' Report
Brendan Lerant & Grace Vidad



Second Year Representatives' Report
Julia Andersen & Maddie Rich



Third Year Representatives' Report
Jathorsan Lingarajan & Makenzi Mellon

HEY EVERYONE!

Our half-way-there party is scheduled for next Thursday!!! WOOOO. We have Krispy Kreme donuts for sale 11-3 Tuesday and Wednesday in the lower JDUC SO COME OUT AND GET SOME DONUTSSSSSSSS!



Lots of love

MAKTHORRY

Jathorsan Lingarajan & Makenzi Mellon
Third Year Representatives

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Fourth Year Representatives' Report
Emily Walker & Bronte McMaster



BISC Representatives' Reports
Hannah Bryon & Vic Jonasson

Hey Everyone!!



- Still working on our FAQ doc for the incoming BISC students, hoping to have it finished by week 11 to post in into the Facebook group.
- Nothing further to add for this week!

Cheers,



Us, patiently waiting for Spring 😊

Vic & Hannah

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QCE Chair's Report

Emily Teves



Head Teach's Report
Madison Berrisford



Old Business

APPENDIX: Con-Ed Needs More Paparazzi (A)

5.02 Membership to the Council

5.02.01 The elected members of the Council shall be:

- (a) President,
- (b) Vice President (Internal),
- (c) Vice President (External),
- (d) Executive Administrator,
- (e) Senator,
- (f) Representative(s) to the AMS,
 - i) The number of representatives shall be determined in accordance with the AMS Constitution.
 - ii) Should the Association be entitled to two (2) or more representatives, one (1) shall be filled by a first year Association member.
- (g) First Year Representatives,
- (h) Second Year Representatives,
- (i) Third Year Representatives,
- (j) Fourth Year Representatives,
- (k) Alumni Representative(s).

5.02.02 The hired members of the Council shall be:

- (a) Head Teach,
- (b) Conference Chair,
- (c) Clerk(s) of the Council,
- (d) Treasurer,
- (e) Marketing and Design Director,
- (f) Events Director,
- (g) Academic Affairs Commissioner,
- (h) Equity Affairs Commissioner,
- (i) Sustainability Commissioner.

5.02.03 The Appointed member of the Council shall be:

- (a) Speaker.

5.02.04 The observers of the Council shall be:

- (a) ASUS President,
- (b) ASUS Vice President,
- (c) Rector.

5.02.05 The hired members of Extended Council shall be:

- (a) IT Administrator,
- (b) Workshop Coordinators,
- (c) Community Affairs Coordinators,
- (d) Social Affairs Coordinators,
- (e) Athletic Coordinators,
- (f) Academics Teach,
- (g) Social Teach,
- (h) Financial Teach,
- (i) Logistics Teach,
- (j) QCE Director of Logistics,

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- (k) QCE Director of Special Events,
- (l) QCE Director of Marketing,
- (m) QCE Director of Finance,
- (n) QCE Director of Sponsorship,
- (o) Merchandise Coordinator,
- (p) Photography Coordinators,
- (q) Video Coordinators,
- (r) First Year Interns,
- (s) Equity Outreach Coordinator
- (t) Alumni and Outreach Coordinators

5.02.06 All members listed in Subsections 5.02.01 shall be entitled to one (1) vote at meetings of the Council, with the exception of the Executive Administrator.

5.02.07 Notwithstanding Subsection 5.02.06, the Speaker shall Chair meetings of the Council and shall vote only to break a tie in accordance with Subsection 5.06.06.

5.02.08 Voting members may proxy their vote to another member of the Association who is not a voting member of the Council.

5.02.09 A member of the Council may only hold one (1) position on the Council at any time, with the exception of Teach Exec.

5.02.10 The observers of the Council shall:

- (i) be informed of all meetings of the Council once the dates have been finalized by the Executive Administrator,
- (ii) be invited to speak at all meetings of Council in the form of a report, presentation, or discussion at a time designated by the Executive Administrator.



New Business

Appendix: Under Your Own Umbrella-Ella-Ella (A)

From the CESA Constitution

2.02 The Executive of the Association

2.02.01 The Executive of the Association shall consist of:

- (a) President,
- (b) Vice President (Internal),
- (c) Vice President (External).
- (d) Executive Administrator

2.02.02 The members of the Executive shall be ordinary members of the Association.

2.02.03 The members of the Executive are Ex-Officio members of the Council.

2.02.04 The President, Vice President (Internal), and Vice President (External) shall run for office as a team and shall be elected by the members of the Association. The campaign and election shall be held in accordance with Article 4 of this Constitution.

a) The Executive Administrator shall run for office individually, separate from the other candidates.

2.02.05 Should the position of President become vacant within 60 days of the beginning of the fall term, the duties of the President, as defined by Section 2.3, Shall be redistributed between the members of the Executive at the discretion of the Executive Vice President (Internal) shall become Interim President until a new President is elected through by-election as outlined in Section 4.11.

(a) Should no Association member enter the by-election as a candidate, the procedure as outlined in Subsection 2.02.06 shall be followed.

~~(b) Should the position of Vice President (Internal) become vacant simultaneously, the Vice President (External) shall become Interim President until a new President is elected through by-election as outlined in Section 4.12.~~

2.02.06 Should the position of President become vacant after 60 days of the beginning of the fall term, the Vice President (Internal) shall become President.

(a) The Council shall elect a member of Council to the position of President by two-thirds majority vote at the nearest Council meeting. The duties of the Vice President (Internal) and Vice President (External), as defined by Section 2.3, shall be redistributed between the members of the Executive and the Council for the remainder of the year, at the discretion of the Executive.

~~(b) Should the position of Vice President (Internal) become vacant simultaneously, the Vice President (External) shall become President.~~

b) Depending on the nature of the vacant Council position following the appointment, a by-election or re-hire will take place that will be open to the Association.

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2.02.07 Should the position of Vice President (Internal) or Vice President (External) become vacant within 60 days from the beginning of the fall term, a new Vice President shall be elected through by-election as outlined in Section 4.1142-7

(a) During the by-election period, the remaining member(s) of the Executive and the Council shall fulfill the duties, as defined by Section 2.3, of the vacated Vice Presidential position(s).

(b) Should no Association member enter the by-election as a candidate, the procedure outlined in Subsection 2.02.08 shall be followed.

2.02.08 Should the Vice Presidential position(s) become vacant after 60 days of the beginning of fall term, the remaining Executive member(s) and the Council shall fulfill the duties, as defined by Section 2.3, of the vacated Vice Presidential position(s) for the remainder of the year, at the discretion of the Executive.

(a) The Council shall elect a member of Council to the vacated positions by two-thirds majority vote at the nearest Council meeting.

(b) Depending on the nature of the vacant Council position following the election, a by-election or re-hire will take place that will be open to the Association.

2.02.09 Should all Executive positions become vacant; an Emergency meeting of the Council shall take place within seventy-two (72) hours of the positions becoming vacant.

(a) The Council shall elect an Interim President from members of the Council by two-thirds majority vote at the emergency meeting. The meeting shall last until an Interim President is chosen.

(b) A new Executive shall be elected through by-election as outlined in Section 4.11.

(c) Should no Association member enter the by-election as a candidate for President, the Interim President shall become President.

(d) Should no Association member enter the by-election as a candidate for Vice President (Internal) and/or Vice President (External), the duties of the Vice President (Internal) and/or Vice President (External) shall be redistributed between members of the Council for the remainder of the year, at the discretion of the President.

2.02.10 Should the position of Executive Administrator position become vacant within 60 days from the beginning of the fall term, a new Executive Administrator shall be elected through by-election as outlined in Section 4.11

(a) During the by-election period, the remaining member(s) of the Executive shall fulfill the duties, as defined by Section 2.3, of the vacated Executive Administrator position.

(b) Should no Association member enter the by-election as a candidate, the procedure outlined in Subsection 2.02.11 shall be followed.

2.02.11 Should the Executive Administrator position become vacant after 60 days of the beginning of the fall term,

(a) The Council shall elect a member of Council to the vacated positions by two-thirds majority vote at the nearest Council meeting.

(b) Depending on the nature of the vacant Council position following the election, a by-election or re-hire will take place that will be open to the Association.

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2.02.12 Subsections 2.02.05, 2.02.06, 2.02.07, 2.02.08, and 2.02.09, operate notwithstanding the requirement of an Executive to run as a team, as outlined in subsection 2.02.04.

2.03 Duties of Executive Members

2.03.01 The duties of the President shall include, but shall not be limited by:

- (a) to oversee and supervise the running of all Association affairs,
- (b) to represent the interests of Association members to all external bodies,
- (c) to be responsible for the administration of the financial affairs in conjunction with the Treasurer of the Association,
- (d) to be a non-voting member on any Association committee, except when selected as a voting member,
- (e) to represent the Association on social and ceremonial occasions,
- (f) to coordinate Association representation to the AMS Assembly,
- (g) to be a voting member of the Council and AMS Assembly,
- (h) to act as Association contact for Orientation week,
- (i) to ensure that all members of the Council are properly supported in their duties and responsibilities.

2.03.02 The duties of the Vice President (Internal) shall include, but shall not be limited by:

- (a) to oversee and supervise the internal affairs of the Association,
- (b) to represent the Association on Arts and Science Faculty Board,
- (c) to represent the Association on ASUS Assembly,
- (d) to be a voting member of the Council and ASUS Assembly,
- (e) to support the President in all duties.

2.03.03 The duties of the Vice President (External) shall include, but shall not be limited by:

- (a) to represent the Association on Education Faculty Board,
- (b) to be a voting member of the Council,
- (c) to act as a liaison between the Association and the Faculty of Education,
- (d) to support the President in all duties,

2.03.04 The Executive shall have the power to appoint committees to report on any matter of interest to the Association.

2.03.05 In the summer months, the Executive shall approve events, policies, expenditures, and any other decision requiring approval of the Association, the Council, or the Executive.

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Appendix: Under Your Own Umbrella-Ella-Ella (B)

From the Job Description Policy Manual

ARTICLE 1. DUTIES OF THE EXECUTIVE

1.01 Duties of the President

1.01.01 The President shall:

- (a) be a voting member of Council and is required to attend all Council meetings,
- (b) oversee the running of all Association affairs, ensuring that all members of the Council and Extended Council are properly supported in their duties and responsibilities,
- (c) act as a resource for the ~~Executive Administrator, Speaker,~~ Senator, Treasurer, Representative(s) to the AMS, Academic Affairs Commissioner, Equity Affairs Commissioner, Equity Outreach Coordinator, Head Teach, and the ~~Council Clerk(s)~~,
- (d) represent the Association on social and ceremonial occasions,
- (e) represent the Association on, be a voting member on, and advocate on students' behalf to:
 - i) AMS Assembly
 - ii) AMS President's Caucus
 - iii) ASUS President's Caucus
 - ~~iv) Faculty of Education Strategic Planning Committee~~
- (f) hold monthly meeting with the Undergraduate Dean of Education to advocate on students' behalf and to progress long term plans of the Association and Faculty of Education,
- ~~(g) be responsible for communicating with Trent Concurrent Education Students' Association,~~
- ~~(h) act as an ambassador for the Association at the Alumni Dinner hosted by the Faculty of Education along with two other Council members, if possible,~~
- (i) approve Orientation Week events and handbook,
- (j) write a report at the end of the first semester and before leaving office that outlines, in detail, the work completed to date and long term goals of the Association. This report shall be written in conjunction with the Vice President (Internal) and Vice President (External) and shall be made available on the Association website and in Con-Ed Office.
- (k) Act as a mentor and work with their First Year Intern.
- (l) Participate in hiring the Orientation Executive; if unavailable then the Vice President (Internal) or Vice President (External) may take their place.

2.01 Duties of the Executive Administrator

2.01.01 The Executive Administrator shall:

- (a) attend all Council meetings and assist the Speaker in Constitutional rulings,
- (b) oversee the activities of the Speaker and the Council Clerks,
- (c) act as a resource for the Speaker and Council Clerks to ensure successful execution of their tasks,

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- (d) be responsible for ensuring that updated minutes are posted on the Association website in conjunction with the IT Administrator,
- (e) be responsible for reviewing the minutes and updates to Association documents prior to them being uploaded to the Association website,
- (f) be concerned with matters relating to the internal administration and operation of the Association and its committees. This includes making arrangements for Executive and general meetings, booking rooms, compiling contact lists, collecting transition manuals, and maintaining internal records,
- (g) present the incoming Council with a revised and updated version of the Association Documents following the Annual General Meeting, and no later than the end of the April exam period of that year,
- (h) maintain all Association documents without prior Council approval by making non-substantive changes (e.g. grammar, spelling), and to inform Council of these changes, in conjunction with the Council Clerks,
- (i) ensure member attendance at Council meetings and hand out Perfect Attendance Awards at the Annual General Meeting, in conjunction with the Speaker,
- (j) oversee all hiring and appointments within the Association, with all hiring coordinated to adhere to the Hiring Policy Manual:
 - i) facilitate the hiring process in their incoming term for all hired positions,
 - ii) facilitate the hiring process in September for the remaining hired positions,
 - iii) ~~act as a resource to the hiring panel during~~ facilitate the hiring process in October for Orientation Executive hiring,
 - iv) facilitate the hiring process in November for BISC Representatives hiring,
 - v) ~~act as a resource to the Orientation Executive during~~ facilitate the hiring process in January for Orientation leader hiring,
 - vi) support the Executive Administrator-Elect in their hiring for positions for the following year,
- (k) operate as an impartial and neutral party within the Association,
- (l) hold the position of Office Administrator and be responsible for the maintenance of the Office, coordinating the scheduling of Con-Ed Office hours, and implementing a training session for office hour holders,
- (m) not run in an election during their term,
- ~~(n) maintain all Association documents without prior Council approval by making non-substantive changes (e.g. grammar, spelling), and to inform Council of these changes, in conjunction with the Council Clerks,~~
- ~~(o)~~ (n) recognize that all consultations will be strictly confidential and that the discipline process is based upon a complaint driven level, in which action may only be taken at the expressed and informed consent of the complainant,
- ~~(p)~~ (o) identify any conflict of interest as a function of their position and declare such conflict at the onset of the discussion,
- ~~(q)~~ (p) provide support to the Education Outreach Award Committee and R.J. Hill Award Committee throughout the selection process,
 - i) should the Executive Administrator be a candidate for either award, a member of the Executive shall be designated to provide support to this committee,



- (r)-(q) facilitate the inscription of the names of award recipient onto the appropriate plaques, in time for Con-Ed Formal,
- (s) (r) provide support to various committees created within Council,
- (s) Act as a mentor and work with their First Year Intern.
- (t) organize and distribute the CESA mid-year review forms,

1.03 Duties of the Vice President (External)

1.03.01 The Vice President (External) shall:

- (a) be a voting member of Council and is required to attend all Council meetings,
- (b) act as a resource for the, CESA Clubs Director, Conference Chair, and Events Director, including the Community Affairs Coordinators, Social Affairs Coordinators, and Workshop Coordinators, and the Alumni Homecoming Coordinator
- (c) represent the Association on, be a voting member on, and advocate on students' behalf to:
 - (i) Education Faculty Board
 - (ii) Teacher Education Liaison Committee
 - (iii) Teacher Education Advisory Committee
- (d) organize and distribute the CESA mid-year review forms,
- (e) sit on the Bursary Committee,
- (f) act as a mentor and work with their First Year Intern.
- (g) act as a resource for financial advancement and maintain an updated sponsorship package