



Minutes

Meeting of the Concurrent Education Students' Association Council

Members Present: Julia Andersen, Natalie Bienias, Madison Berrisford, Ruth Bryce, Hannah Bryon, Esther Eisen, Victoria Jonasson, Michelle Khanna, Allison Kielbasa, Saorise Kilkenny- Beattie, Alexander Kotsopoulos, Brendan Lerant, Katie Lem, Amanda Lyons, Samantha Mahoney, Bronte McMaster, Zoe Miller, Aliyaa Mohammed, Janna Moselhi, Evan Noronha, Sarah Reddick, Madeline da Silva, Sandie Tran, Connie Trinh, Grace Vidad, Emily Walker, Daniel Xu, Erin Woito, and Tiffany Wong.

Also Present:

Regrets: Thalia Anobile, John Carney, Afsheen Chowdhury, Emily Coulas, Amanda Edsid, Nicole Emmerton, Linda Hu, Jansen Lau, Alexandra Lauzon, Charlen Lee, Hanna Lee, Nicole Li, Wendy Li, Jathorsan Lingarajan, Cameron MacDonald, Joshua Maligeya, Makenzi Mellon, Elise Ngo, Michelle Nyamekye, Cameron Perkins, Jacob Pittini, Amanda Rankin, Maddie Rich, Shannon Robinson, Abby Skene, Emily Teves,

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1. **Motion #1-** Adoption of the Agenda of the meeting of Sunday January 13th 2019.
Moved by: Erin Woito
Seconded by: Sarah Reddick

Bryon: We would like to add a discussion topic "BISC Rep Term."

Deemed Friendly.

2. **Motion #2:** Approval of the Minutes of the meeting of November 25th 2018.
Moved by: Erin Woito
Seconded by: Sarah Reddick

Deemed Friendly.

3. **Speaker's Business**
Evan Noronha, Speaker and Chief Electoral Officer
 - I've neem up to quite a bit with elections
 - Please have your friends message me with questions
 - If your friends want to run have them email me, not message me, so that I have it organized

4. **President's Report**



Tiffany Wong, President

- Welcome Erin as Exec Admin!
- I would like to introduce a Con-Ed spelling Bee with words that have urban/slang terms and traditional words in a spelling bees. If you have any information about how this works, please let me know, I would really appreciate your support
- JDUC Redevelopment Meeting
 - o This week, Sarah, Connie, John, Afsheen, Madeline, Allison and I attended a meeting with Liam Tharp (AMS VP-Operations) and Chloe Draeger (Managing Director of the SLC) to learn about the full plan for the JDUC Redevelopment Project along with the draft renderings, floor plans, and different areas of the project
 - o The material that was presented is also available to students at large: <http://myjduc.com>
 - o We would be more than happy to answer any questions students may have about the Project, and we also encourage students to engage in conversations and be more aware of the different factors of this project, so that they are informed and can help spread the word during the campaign
 - o Students can also provide direct feedback and pose questions on this form (from website): <https://docs.google.com/forms/d/e/1FAIpQLScXjDYaf3V1oGdjSrGkZLSJbwiM0Ww5YQLKYvonlEK-YfnimA/viewform>
- Con-Ed Week
 - o Con-Ed Week was a huge success!
 - o Thank you to everyone who helped to promote the Week via social media, as well as those who participated in the events and encouraged others to attend!
 - o We could not have organized this Week without your time, help, and support!
 - o Thank you for sharing in our joy and endeavours to celebrate Con-Ed students through this week-long student-run initiative!
- Special Council Meeting
 - o Thank you to everyone who came out to the Special Council Meeting on Sunday!
 - o We really appreciate your time, engagement, and understanding! I am really looking forward to having Erin join our team and Council, and I can't wait to see how she's going to grow in the role!

5. Vice President's Report

a. Vice President (Internal)

Concurrent Education Student Association

Queen's University, Kingston



Connie Trinh, Vice President (Internal)

- Happy New Year! I hope you all had a restful and wonderful break and feel ready to be back!
- ASUS
 - o We had a 14-minute-long Assembly meeting on Thursday and I got to make it to dodgeball. The highlights were an overview of what ASUS Exec (Sagal and Alissa) hope to accomplish for this semester.
 - o They are focusing on redesigning the ASURF grants in terms of more marketing to increase awareness and making it a fairer process for the students and the granting committee. Another focus is the development of undergrad research workshops.
 - o A part of their platform was to create more opportunities for Artsci students to explore career opportunities in research. They will be working with their 1st year interns to host workshops with professor that will talk about the cool research that they do and how to have a career in undergrad research.
 - o Life After Artsci will be happening again this semester. If you loved QCE and want to experience something similar, this event is for you! It is only \$10 and you will get the opportunity to hear from amazing Artsci Alumni that are leaders in fields such as environment and energy, marketing, and creative industries.
 - o ASUS Camps is hiring counsellors for Summer 2019!! Apply on mycareer.com. Applications close on February 8th at 4PM! ASUS camp is a great opportunity, you get to stay in Kingston over the summer and work with little kids!
 - o Winter Fitting for jackets will be on January 14-15th!
- Faculty Board
 - o The next Faculty Board meeting is January 18th at 3:30pm in Dunning 14.
- Year Reps
 - o The Year Reps did a great job for their year pres before dodgeball! A big extra special thank you to Jathorsan who took a lot of initiative to purchase glow sticks, face paint, and pizza for everyone!
 - o Congrats to the 19s for winning dodgeball!!!
 - o The 1st Year Reps had an amazing Karaoke and Jam event! It was great that they could host karaoke the same night as karaoke for Con-Ed Week because not everyone could attend the Brooklyn.
- Con-Ed Week
 - o Con-Ed Week was a major success!
 - o Thank you so much to everyone who came out to our events! We were thrilled with the turnout and enthusiasm throughout the entire week!



- There are still four apples hidden around campus! If you don't want to spend money but want new merchandise, you better start looking for the last few apples!
- Election
 - Elections are coming up very soon! It's a very exciting and stressful time. We highly encourage you to reach out to the people who currently hold the position that you desire. It's great to have that different perspectives when creating your platforms.
 - Just a quick note, if you are running for an election for the upcoming year, please let a member of Exec know that you will be taking a leave of absence.
 - During your leave of absence, you will not be expected to fulfill your responsibilities such as office hours, reports, emails, etc. Please let us know so that we can find others to cover your responsibilities.

b. Vice President (External)

Sarah Reddick, Vice President (External)

- Welcome back everyone! I hope your first week of classes has been great.
- Con-Ed Week
 - Thank you everyone who came out to the events this week!
 - Shout out to the interns who held their event on Monday, it was great!
 - It has been a very busy week but I'm so happy with how everything turned out.
- QCE
 - Wow! I am so impressed by the incredible QCE Exec team!
 - So grateful for Emily, Jansen, Wendy, John, Shannon & Linda they've done incredible work!
- TELC/TEAC/Faculty Board
 - TELC meeting this past week discussing federation day for the teacher candidates.
 - Natalie and I have a faculty board meeting on Monday at 1PM.
 - TEAC meeting in the next coming weeks, will keep you updated.
- External Umbrella
 - I'll be in touch shortly just to chit chat with all of you!
- Teaching Hiring
 - I've been working with Teach exec to arrange hiring for next year!
 - Things have been a little crazy but I'm looking forward to the whole experience.

6. Executive Administrator's Business

Erin Woito, Executive Administrator



- Hello! Just in case you have forgotten or weren't at the meeting on Sunday, I have been appointed as the new Executive Administrator as Erica Frosst has resigned from the position.
- Role
 - o My role is to be an impartial and confidential member for CESA Council and the Association
 - o Administrative business (i.e. room bookings, internal records, office maintenance, and organization)
 - o Once I get the Exec Admin email set up, please send all event forms to that email (and any other information :))
 - o I will be following the same expectations as last semester where event forms with bookings must be in 3 weeks before and other event forms 2 weeks before
- Transition
 - o I have been working with Erica to get the information and resources needed to have a smooth transition (tips & tricks for the position!!)

7. Events Director's Report

Katie Lem, Events Director

- Hi everyone! Hope you had a restful break and Week 1 has treated you well. Things are picking back up in the Events World.
- Social Affairs
 - o Formal planning has begun!
 - o Don't forget to save the date (March 23)
 - o Abby and Amanda are in the process of putting together an event at Barcadia at the end of January! Details to come.
- Community Affairs
 - o Saoirse and Samantha are working on our Con-Ed Relay for Life team! More to come for the details, but if you would like to help with the planning, feel free to reach out to them!!
- Workshops
 - o Nicole and Elise are working on Education Speaker Series for this semester. More info to come!

8. Marketing and Design Director's Report

Hanna Lee, Marketing and Design Director

- Hi guys!! I hope everyone had a great winter break
- Market Request
 - o Just a reminder that if you wish to have photos taken of your event, to make sure to indicate it on the marketing form. It makes it easier for



Ruth and Alex to plan ahead and make sure the event is covered when we have this heads up!

- Photograph
 - o We are thrilled to re-introduce #shoutoutsunday this semester! We think the council member introductions went awesome in the fall semester, and we want to continue the positive vibes and shout-out awesome students in the Con-Ed community every Sunday!
 - o If you have someone in mind that you would like to spread Con-Ed love for, please submit a photo of the individual, alongside a heartwarming message about why that Con-Eddie is so amazing!
 - o Submissions can be made to the CESA photography email at: photography@cesa.queensu.ca OR you can send a direct message to the CESA Instagram page: @queenscesa

9. Treasurer's Report

Amanda Lyons, Treasurer

- I will be sending everyone with a budget an update about their spending for the year in the coming week, so keep your eye out for a message from me on Facebook!

10. Academic Affairs Commissioner's Report

Natalie Bienias, Academic Affairs Commissioner

- I hope everyone's exams went well!
- Updates
 - o Study session volunteers
 - o Thankyou!
 - o Accountability
- I hope to have Con-Ed Peer Tutoring run this semester

11. Equity Affairs Commissioner's Report

Aliyaa Mohammed, Equity Affairs Commissioner

- QCE bursary cheques will be available for pick up starting Monday

12. Sustainability Commissioner's Report

Zoe Miller, Sustainability Commissioner

- Our office is now Bullfrog powered. Bullfrog Power is officially paid for! It took a while but now that it's all set up I'll make an announcement about it soon.

13. Senator's Report

Afsheen Chowdhury, Senator



- Afsheen and her peers have created a CESA Election Mentorship Program to better support people's platforms. Not everyone has the privilege to already know of this works, so it's an opportunity for everyone to have a level playing field
- There are drop in info sessions and you can book 1 on 1 appointments with the free mentors
- Friday, January 18th, 6-8PM in JDUC 351
- You can contact us at theorangeprojectqu@gmail.com

14. AMS Representatives' Report

Alison Kielbasa, Representative to the AMS

- Before the new year, Tiff, Madison and I attended the AMS assembly where we voted on to allow an investigation to occur outside of the AMS regarding the journal and the JAL situation.
- The external cost of this investigation will be further reported once I know
- There will be more information on the JDUC referendum to come and more information will be given in PROF classes because it will specifically effect the 1st years more

15. Year Representatives' Report

a. First Year Representatives

Grace Vidad and Brendan Lerant, 1st year Reps

- We currently will have a first-year feedback form to see how we can improve for the upcoming school term

b. Second Year Representatives

Julia Anderson and Maddie Rich, 2nd year Reps

- We had a great turn out from the second years at dodgeball!
- At the end of the month, on Tues January 29th we will have our Bingo Night that will either be teacher or valentine theme, we hope you come out!
- More events will come soon!

c. Third Year Representatives

Jathornsan Lingarajan and Makenzi Mellon, 3rd year Reps

- Hope everyone has a great winter break.
- The third-year representatives are in communication with the Queen's French Club, the Juggling Club, MHAC, and the second-reps on collaborative events.
- In addition, the traditional half-way-there party planning will start soon
- If you have any ideas for themes, or dates, please feel free to email the third-year reps at 3rdyearreps@cesa.queensu.ca



d. Fourth Year Representative

Bronte MacMaster and Emily Walker, 4th year Reps

- We hope you all had a refreshing and restful break and are gearing up for the last semester of the '19s undergrad!!
- A HUGE shout-out to the '19s on QCE exec for running a successful conference this weekend! We're proud of you!
- Big thanks to everyone who came out to the dodgeball pre on Tuesday and good job dodging those balls
- More events coming soon, so stay tuned

16. QCE Chair's Report

Emily Teves, QCE Chair

- QCE was a success, EXEC crushed it!

17. Head Teach's Report

Madison Berrisford, Head Teach

- Hello!! I hope you have all had an amazing start to the semester! Planning for orientation week is already in full swing and the Teach Exec team could not be more excited! On behalf of team MAJjestiC, I want to thank Teach Exec 2018 for transitioning us into our roles and a very special shout-out to Yael for being so supportive over the past few months and even all the way overseas in Scotland
- Planning for the actual week is underway! Teach interviews are happening next week, the schedule is starting to be constructed and ORT meetings have started! Also, this past Tuesday we met with Peter Chin to discuss our goals and what we hope to accomplish for Orientation Week 2019.
- We have received all of the written applications and are in the process of reviewing them. Overall there was a great turn out for the number of applicants. Our interviews will be held from Wednesday to Sunday of this week. Thank you to everyone who has applied and to everyone who has shared the posts and emails! As well thank you to Sarah for working so hard to collect all of the applications, the team could truly not thank you enough. A friendly reminder that this may be a sensitive or stressful time for some of the applicants, so it is important to be extra mindful throughout the next two weeks in the office.
- We are looking for ways that Con-Ed's can be involved outside of being a teach during orientation week, so if you have any suggestions please let us know
- If you ever need someone to chat with, a listening ear, a bad joke, or someone to grab a piece of CoGro cake with, I'm your gal
- Have a MAJJesetiC week 2!!

18. BISC Representatives' Report

Hannah Bryon and Vic Jonasson, BISC Representatives'



- Hey Everyone!!
- What we are working on:
- To plan alternate events for BISC Con-Ed students during Con-Ed orientation week (i.e. for instance academic integrity presentation)
- Making a Facebook group with the current first year BISC Con-Ed students & making a FAQ post to help with the transition
- Brainstorming and collaborating with other council members about the idea of a peer mentor/ buddy for incoming BISC students next year
- Planning a skype call with the BISC Con-Ed students in the coming weeks – hopefully by End of February

19. **Statements by Members**

- a) N/A

20. **Question Period**

- N/A

21. **Old Business**

- a. N/A

22. **New Business**

- a. N/A

23. **Discussion Period**

- a. BISC REP TERM

Bryon: We don't know a lot of you guys because we are new, but hello, and we are hoping to get to know you soon! Our discussion topic is about how we believe that the BISC representative position should not run the same time as regular positions following the academic year. We want to shift the BISC Rep term so that it runs more according to the calendar year, with hiring being done at the beginning of the winter term. The primary role of this change is to ensure a smoother transition when BISC students come back from the castle so that they feel like they are a part of Con-Ed, because a lot of students really struggle with that.

Jonasson: We want the date switched for more time for planning as conversations are needed before April with many individuals and it's difficult to



contact everyone in just the summer months. This motion to change the date also helps us let BISC students feel a part of the community because there are many BISC students who drop-out of school or drop-out of the Con-Ed faculty because they don't feel involved or included.

Bryon: We think that it's important that we give the opportunity for returning BISC students to apply for this semester. As Victoria said, we only have one term to prepare activities and then the transition occurs. We would not be setting the new BISC Reps up for success if we didn't make this change. We also sent an email to the BSIC students and email acknowledging that they have arrived so they are comfortable with us now. If there were new BISC reps they wouldn't have time to get acquainted with them as people don't check their emails as frequently in the summer. We know this is a new situation and position, and BISC students are just a small fraction of the faculty, but also this is a unique position and thus requires a different take. We don't want it to fall obsolete and have it fall through the cracks because it wasn't executed properly. Does anyone have any comments about how this would work?

Kielbasa: Are students returning BISC students then held back in PROF class when they return to Queen's? Like are you in a second year PROF class coming back now?

Bryon: Yes, we are delayed in PROF classes, unless people did a summer course. But that has just changed because now they have PROF at the castle.

Anderson: Do people who return to Queen's participate in Con-Ed Orientation?

Bryon: In my year, we were pushed to do NEWTS Orientation and denied Con-Ed Frosh Week. However, in Victoria's year she could participate in Con-Ed Frosh Week. This is what we are trying to push for coming years.

Wong: Another point in favour of the motion is that it is from the January winter semester to December winter, along the same lines of QCE. They have raptor with the students coming so they could promote O-Week and be a familiar face for students arriving here.



Bryon: Yes, we would not be able to plan things if we started in April. We are going to try to work with teach exec and figure out what we can be doing to make the situation as good as possible for the BISC students. If we had new reps in April it would be difficult for them to communicate with teach Exec versus right now we have the time to do so.

Kielbasa: I am strongly in favour of this discussion. It would give you an opportunity to put a face to a name because there is an event that is called the Pizza Lunch during Orientation and we hope you can get involved. I wanted to put that out to the Teach Exec so there is now an opportunity for connection, and that's something you should take into account when looking at the term.

Bryon: Thank you so much.

Berrisford: Thank you and I acknowledge what you are saying. This is something that we've been discussing, and I look forward to working with you on that.

Closing statement: Its important and can do a world of change for students like us [BISC students], but for the BISC Reps to be successful it calls for change to make it the best it can be. Thank you very much.

Noronha: Closing speakers list

24. Speaker's Last Word

Fastidious- adjective, very tentative to accuracy and detail.

26. Adjournment: Meeting adjourned at 7:14 PM