

**Minutes**

Meeting of the Concurrent Education Students’ Association Council

Sunday, October 30th, 2016

6:15PM, Dunning 11

**Members Present:** Jena Bowden, Joyce Chiang, Katey Day, Alexandra DaSilva, Chloe Demizio, Kealey Ducharme, Sebastian Faudemer, Jacob Gardhouse, Jessica Gibson, Scott Kell, Jathornsan Lingarajan, Makenzi Mellon, Sean Musclow, Gillian McMurray, Aliyaa Mohammed, Carla Namkung, Erica Pasternak, Sherri Patterson, Matt Rowland, Erin Silverberg, Emma Soars, Seane Thorman, Emilie Watson, Tiffany Wong

**Also Present:** John Carney, Charlotte Corelli, Anjini Datt, Yael Gazit, Kerri Lee, Amanda Rankin, Oshaen Swartz

**Regrets:** Alexandra Bosco, Afsheen Chowdhury, Celine Corazza, Madison Kent, Jansen Lau, Olivia Litt, Marisa Madigan, Cameron Macdonald, Ela Maleszweski, Susana Martinez, Michelle Nyamekye, Caitlin O’Driscoll, Ellen Seyers, Connie Trinh, Abby Skene, Lindsey Tulk, Jesse Vaughan, Gabriel Vesco, Ishta Xavier

1. **Motion #1-** Adoption of the Agenda of the meeting of October 30th, 2016

Moved by: Jena Bowden

Seconded by: Jacob Gardhouse

1. **Motion #2-** Approval of the Minutes of the meeting of October 16th, 2016

Moved by: Jena Bowden

Seconded by: Jacob Gardhouse

1. **Speaker’s Business**

*Sean Musclow, Speaker and Chief Electoral Officer*

* Thanks for coming out to this meeting!
* It’s a pretty busy time of year
* Make sure you’re taking care of yourself!

1. **President’s Report**

*Jacob Gardhouse, President*

* Special congratulations are in order for Chloë Demizio, Aubrey Cottreau, Bronte McMaster, Grace MacPhail-Wagner and Kevin Chong (Teach Exec 2017)!
* I’m excited to work with all of you
* We appointed members to the Equity Grants Committee at the most recent AMS Assembly
* Let myself or one of the AMS reps know if you have any questions about Assembly!
* Sherri, Carma and I are setting up a date and time for the three of us to sit down with Yael, Amanda and Abby
* Exciting part of our role
* Sherri Carma and I are also beginning to plan for Con-Ed Week
* Can’t wait for January for this and then QCE
* Next meeting we will be having a visit from AMS Exec and Academics Affairs Commissioner
* Any questions feel free to talk to me

1. **Vice President’s Report**
2. **Vice President (Internal)**

*Carma Steenkamp, Vice President (Internal)*

* I’ve met with Makenzi and Jathorsan, the new First Year Reps
* We are going through the process of getting Prof Reps up and running
* BEWICs is coming up so stay tuned for registration information as it becomes available
* Amanda is taking over the sending of the Weekly Email, so send those to her
* At Thursday’s ASUS meeting, there was discussion on the creation of an AUS Journal of Indigenous Studies
* Closed discussion on the Truth and Reconciliation Community Consultation
* Eliminating barriers to the post-secondary education of Indigenous populations at Queen’s
* Faculty Board will be meeting this Friday
* Proposed academic calendar dates
* A new graduate program for Gender Studies
* Proposal about evaluating the potential closing of the Bachelor of Physical Health and Education Program

1. **Vice President (External)**

*Sherri Patterson, Vice President (External)*

* Katey and I attended the Faculty Board together and it was really nice to have a friend with me
* Most of the motions concerned changing the language in class titles
* My umbrella is full of superstars, so thank you for being so wonderful all the time
* tons of events going on in the past few weeks
* More people should come to the events!
* They are really fun!
* We had over 30 people buy shirts
* We're going to be so cool and visible together
* Don't forget to practice self-care and I'm always here if you need anything at all

1. **Executive Administrator’s Business**

*Jena Bowden, Executive Administrator*

* I recently printed all of the new placards and some old ones that had spelling mistakes
* Please let me know if yours is spelled wrong or there is something wrong with it in general
* I now have all of our newly hired and newly elected people in office hour slots
* they have not been officially office trained yet, so please do not leave them in charge
* If you are paired with a new member of council, you must find someone with office hour training to cover your shift still
* Just going to throw this out there - please remember to keep the office tidy
* Once again please only use electronics for council purposes

1. **Events Director’s Report**

*Emilie Watson, Events Director*

* Ishta’s passed along the feedback from the volunteers to the Homecoming Coordinator
* She’ll be focusing on providing the faculty with feedback about the weekend and working to improve it for next year
* What a great week for Anjini and Jessee!
* They’ve received lots of positive feedback
* Certificates will be handled shortly and participants will be receiving those via email or in person
* Next up, we’re looking forward to the workshop weekend in February
* Thanks to everyone who came out to the last social
* Maddie and Liv are currently planning their next social
* Late November
* They’re also looking at Formal, Saturday, April 1st
* Lindsey and Jessica have been working hard the last couple weeks getting CommComm ready for the Community Dinner
* They’ve been hosting meetings and events
* If you’d like to participate, you can reach them by email at [communityaffairs@cesa.queensu.ca](mailto:communityaffairs@cesa.queensu.ca)
* Come to events!

1. **Marketing and Design Director’s Report**

*Oshaenlynn Swartz, Marketing and Design Director*

* John has been consistently making updates to the website
* Jansen and Connie are hard at work on this month’s B.Ed Spread
* Take a look at it!
* Con-Ed Clothing sales have been going on these past two weeks
* We can attribute to Matt, Seb, and Cameron. Thanks guys!
* A big welcome to Emily, who’s now part of the Photography team!
* I got in contact with Megan this week and look forward to meeting her in person
* I’ve been emailing the marketing director for AMS
* Should be getting together with her this week

1. **Treasurer’s Report**

*Joyce Chiang, Treasurer*

* We need to be using Square for every single transaction that happens in the office
* Even pop
* If there is an issue with Square, this can usually be solved by trying again and making sure it is connected to the internet
* If that does not work, please contact me immediately (I respond very quickly)
* This past week we had lots of floats for different sales
* If you can’t find a float box/envelope, message me immediately
* You cannot use the money from the float to pay for the event
* If you need money let me know a week in advance
* In addition, if we have people pay by credit or cheque that means you will be short
* Please be clear and communicate to me what exactly you will be doing.
* If you need to use one of the cards this is fine – again just let me know

1. **Academic Affairs Commissioner’s Report**

*Katey Day, Academic Affairs Commissioner*

* Sherri and I attended our first Faculty Board meeting at the Faculty of Education on October 17th
* No changes were made affecting the Concurrent program at this meeting
* They are very excited to receive our Academic Survey!
* I will be writing up the final report with the Academic Feedback Committee
* Plan to have it done by the first week of November
* Meeting with the Dean and Associate Dean
* Will present it to council later in the semester
* On October 20th, I had a meeting with the ASUS Academic Affairs Commissioner and the PHEKSA Senior Academic Affairs Commissioner.
* discussed our goals for the year and how we can work together as sibling societies
* Mitch, the ASUS Commissioner is currently working on revamping the Peer Tutoring system
* As well as searching for speakers for the Canadian Leadership Conference.
* PHEKSA is currently working through the changing times of the Phys Ed program
* Leah Brockie, the AMS Academic Affairs Commissioner cancelled our last meeting (Academics Caucus)
* We will have one next month
* She has just released the 2016/2017 Academic Appeal Guide
* If you would like to see it or have any questions regarding Academic Appeals, please let me know

1. **Equity Affairs Commissioner’s Report**

*Kerri Lee, Equity Affairs Commissioner*

* We had over 70 applicants and the bursary team
* Met on Wednesday evening to look over each application and decide on the distribution all of the funds
* A total of $1680 was distributed to 45 successful applicants
* All of the e-mails have been sent out to the applicants
* Positive Space Training sessions started this week - thank you to Mike Young who facilitated Positive Space Training for us today
* If you were unable to attend this afternoon’s session, there will be another session this week on Wednesday (4 and 7pm)
* We will be voting on the sticker in the next couple weeks
* Any questions feel free to email myself or Mike Young
* Afsheen and I will be meeting with EQuIP (Education on Queer Issues Project) next week
* Discuss the possibility of collaborating on a future project with them

1. **Senator’s Report**

*Scott Kell, Senator*

* Next Senate meeting is on Tuesday
* I’m still going over the agenda and will talk about the fun things at Council
* Fall Term Break Task Force is meeting on Wednesday
* We’ll be going over how the consultation sessions will be run
* Will have a discussion period in the next few CESA meetings
* We will now have an in-writing academic accommodations policy

1. **AMS Representatives’ Report**

*Tiffany Wong and Carla Namkung, Representative to the AMS*

* AMS Assembly stuck a task force on Student Activity Fees. The Task Force shall have three primary directives
  + Evaluate the current eligibility requirements for groups to be able to receive student fees and propose changes, if necessary
  + Evaluate the current slate of student fees against the proposed eligibility requirements
  + Evaluate policy relating to student fee accountability, including but not limited to auditing, record keeping requirements, and regular reporting
* The purpose of the amendment to Policy Manual 1 Section 4, Part A. is to create stricter rules
* In regards to dealing with elections policy violations
* Will create a more even playing field by giving a team 24 hours to file complaints

1. **Year Representatives’ Report**
2. **First Year Representatives**

* Had our meetings with our umbrella heads
* We are planning our first events!

1. **Second Year Representatives**

*Alex da Silva and Chloë Demizio, 2nd year Reps*

* We held our second year event- a trip to Fort Fright, on Thursday, October 27
* We are currently in the process of organizing our final year event for the semester
* Paint Night at some point in November
* On Friday, we had our transition meeting with the newly elected First Year Reps
* Had transition meetings!

1. **Third Year Representatives**

*Sebastian Faudemer and Matt Rowland, 3rd year Reps*

* We’re at around 45 orders for clothing
* Happy with how the campaign has been going
* Trying to see if sales can hit 75, so buy, tomorrow is the last day
* We’re really happy with how things have been going so far with clothing
* Fort Fright didn’t get a lot of interest and are regrouping and brainstorming events for the future
* Year event tomorrow in Dunning 27, watching Halloweentown
* Some relaxing and chill time for everyone

1. **Fourth Year Representative**

*Gillian McMurray and Erica Pasternak, 4th year Rep*

* Monday, November 7th from 7-10PM
* Board game potluck with snacks
* Kingston Hall
* Lots of interest so far!

1. **CESA Clubs Director’s Report**

*Erin Silverberg, Clubs Director*

* Everything with clubs has been going well
* I’ve been helping the clubs out with their various needs, like budgeting and room bookings

1. **QCE Chair’s Report**

*Seane Thorman, Clubs Director*

* QCE has been very busy finalizing details for conference
* November 1: Trent Registration
* November 3: External Delegate Registration
* **November 10: Internal Delegate Registration**
* Trent and external delegate registration will solely be done online.
* If you go to our website details are on there!
* QCE bursaries are in the process of being decided and confirmation emails will be sent out later this week
* This Wednesday we had a fundraiser with Queen’s Hospitality Services and Smoke’s Poutine, so we hope you enjoyed that!
* Co-hosting a Hip Hop Saturday on November 26th, and selling line skip tickets before hand

1. **Head Teach’s Report**

*Emma Soars, Head Teach*

* Teach Exec 2017 has officially been hired:
  + Head Teach: Chloë Demizio
  + Logistics Teach: Aubrey Cottreau
  + Academics Teach: Bronte McMaster
  + Financial Teach: Grace MacPhail-Wagner
  + Social Teach: Kevin Chong
* I also want to say a big thank you to every applicant for the effort they put into the hiring process and the time they dedicated
* I will be available to meet with applicants in order to offer feedback and listen to concerns as well

1. **Statements by Members**
2. Jacob - Halloweentown

**Gardhouse:** If you need a copy of Halloweentown, hit me up as long as I can come to the event as well

1. John – Emails

**Carney:** Can the interns talk to me after the meeting so I can give you your emails and things? That’d be great.

1. **Question Period**

**Pasternak**: Do you want all the pop sales to go on the iPad?

**Chiang**: Yes please.

**Rowland:** When you say it’s going to happen, do you mean the fall reading week is happening or the task force?

**Kell:** The fall reading week is going to happen. Next fall or the fall after next fall. We just have to add days somewhere.

1. **Old Business**
2. **Motion #3 –** Elections Clean Up (A)

Moved by: Jacob Gardhouse

Seconded by: Sherri Patterson

*That CESA Council amends Article 4 of the Constitution as outlined in Appendix: Elections Clean Up (A)*

**Gardhouse:** We are taking out positions that don’t run anymore, some gendered language… took out any exceptions to positions during a leave of absence. If you are running in a CESA election you cannot be running in another election on campus.

**Wong**: I was wondering what the rationale is behind not allowing someone who is running for CESA not being allowed to run for the AMS, for example.

**Gardhouse**: Basically that is what the policy already said; I was just changing the language. The rationale is if the candidate was successful in both positions, you just can’t represent two faculties at the same time as a voting member because it can lead to things like double voting. That provides a challenge to democratic ideals, if you pull out of one position because you were successful in another position…

**Corelli**: A lot of people in Con-Ed who are like DSC reps… how are those students affected?

**Gardhouse**: I had not considered DSC reps… I would agree with that, I definitely do see an issue with that. Perhaps if somebody were to propose an amendment to take out “Queen’s” and just associated with the AMS. Still leaves room for somebody to run for DSC reps…

**Corelli**: Could I propose an amendment to say “…if they are simultaneously running for another position elected by the same body…”

**Gardhouse**: “…if they are simultaneously running in another election on which they would hold a voting position..?”

**Soars**: Could you not specifically just say “excluding DSC reps”?

**Gardhouse**: I would be in favour of that unless there is something I am forgetting. Is there another position like this?

**Steenkamp**: I do see an issue with that because you would still be sitting on the Faculty Board.

**Demizio**: Would that wording also include positions like floor reps, house reps etc.?

**Rowland**: The way you use the language could be open ended: “…that is specific to another faculty (ASUS, AMS).” Possible suggestion: “…or anything that would lead to a situation that would cause double voting.”

**Gardhouse**: I would be open to someone proposing an amendment: “Queen’s” is taken out, leaves DSC open, floor and house reps open, and does not leave opportunity to vote twice.

**Kell**: I propose the amendment that we strike the words “with Queen’s” and “or” and add “ASUS”.

**Gardhouse**: I do not deem that friendly. ASUS is a part of the AMS.

**Kell**: I’d like to amend my amendment to not have ASUS in it.

**Gardhouse**: Deemed friendly.

**Corelli**: “No individual is…that would elect them to sit on the same body”?

**Gardhouse**: There would still be an issue with who they are representing when they are representing CESA, things can collide when you are representing more than one body, that’s why it was there to begin with.

*Motion to vote:* ***Motion passes unanimously***

1. **New Business**
   1. **Motion #4 –** Library Advisory Committee Member Appointment

Moved by: Jacob Gardhouse

Seconded by: Jena Bowden

*That CESA Council appoint a member of CESA as a member of the Library Advisory Committee for the Faculty of Education*

**Gardhouse:** The Faculty of Librarians reached out to us for a representative. They will represent undergraduate Con-Ed students to talk about research and other things that have to do with the library and education. If anyone has any questions before we start the process please ask.

**Ducharme:** I think it would be a great position to help me get more involved in the faculty, I enjoy reading and education so, seems like a cool fit! Thanks.

***Council elects Kealey Ducharme as Library Advisory Committee Member.***

* 1. **Motion #5** - R.J. Hill Award Committee Chair Appointment

Moved by: Jacob Gardhouse

Seconded by: Carma Steenkamp

*That CESA Council appoint a member of CESA Council to chair the R.J. Hill Award Selection Committee.*

**Gardhouse:** The next two are traditions in Con-Ed that we have kept going for a while. The R.J. Hill Award is a coveted award for Fourth Year Students given at formal. The committee chair is a council member who will recruit a team to deliberate over which of the nominees. Those who have had outstanding contributions within Con-Ed and at Queen’s can be nominated. Any Con-Ed students can be recruited to be on the committee. The committee decides together who will be awarded.

**Carney:** How are the other members recruited?

**Gardhouse**: Typically through email, they are generally accepted on a first come first serve basis. The other members are not members of council other than the chair.

**Carney**: I just think it would be an amazing opportunity to appreciate the accomplishments of people especially in fourth year Con-Ed. I am already trying to meet as many people as possible but it’s not always easy. I like to think I have good judgment.

**Mohammed:** What would you do if the committee has different opinions on who should be awarded?

**Carney:** The best course of action would be to just chat with them, figure out what the conflict is. From there have an in depth discussion, and in the case that people are steadfast in their choices, it may come to just a vote within the committee and hopefully that would resolve it.

***Council elects John Carney as the Chair of the R.J. Hill Award Committee.***

* 1. **Motion #6** - Education Outreach Committee Chair Appointment

Moved by: Jacob Gardhouse

Seconded by: Sherri Patterson

*That CESA Council appoint a member of CESA Council to chair the Education Outreach Award Selection Committee.*

**Gardhouse:** Same process here. It’s more about external things not specifically related to CESA or Con-Ed, just things Con-Ed students have done in the community that demonstrate their dedication to education and that they are giving back to the community. It is very significant, again delivered at formal.

**Namkung**: I would like to be on this committee as a way to be more involved and I feel like it’s nice to meet people who are giving back to the community. This is also like a step forward into doing more things within Con-Ed in future years and meeting new people.

***Council elects Carla Namkung as the Education Outreach Committee Chair.***

**24. Discussion Period**

No discussion topics.

**25. Speaker’s Last Word**

* Defenestrate.
* It means to throw something out the window.

**26. Adjournment:** Meeting adjourned at 7:22 PM